

United States District Court
Northern District of Illinois
Western Division

MEDIATOR CERTIFICATION OF SESSION

(Complete at the end of each mediation session)

Mediator Name:

Case Number:

A mediation session was held on:

A settlement of this matter

has been reached

has been reached in part

has not been reached

If a settlement **has been reached**, please list the party designated to prepare the settlement agreement and stipulation to dismiss:

The settlement agreement and stipulation will be submitted to the court no later than:

If a settlement **has not been reached and mediation is ongoing**, the mediation has been continued for another session to be held on:

IF THIS IS THE FINAL MEDIATION SESSION IN THIS CASE, PLEASE COMPLETE THE NEXT PORTION :

First Mediation:

Last Mediation:

Number of Sessions:

Total Hours in Mediation

Total Hours of Preparation

Lawyers in Attendance:

Clients in Attendance:

Non-Parties in Attendance:

Please list any non-parties in attendance (witnesses, spouses, etc.):

About how often were in-person meetings used to conduct or assist in the mediation process?

About how often was a telephone used to conduct or assist in the mediation process?

About how often was e-mail or internet used to conduct or assist in the mediation process?

Signature of Mediator

Date